



Senior Accountant Onsite Full-Time Position

Pay Range: \$75,000 - \$100,000. Commensurate with Experience.

Benefits Start on Day 1 of Hire:

- 100% company-paid health, dental, vision, life, and disability insurance coverage.
- Four weeks of Paid Time Off per year, increasing to five weeks after five years.
- 11 Paid Holidays per year.
- Flexible work hours.
- Casual working environment.
- Full tuition reimbursement.
- Free membership to a nearby fitness facility.
- 15% annual company contribution to ESOP and/or 401(k) program; percentage determined and approved by Board annually.
- Employee owner of the company's Employee Stock Ownership Plan (ESOP).
- Free soda, juice, fresh fruits, popcorn, and snacks!
- Company events such as Ice Cream Socials, Cornhole and Spades Tournaments, Chili Cookoffs, Summer Luncheons, and Holiday Dinners.

Responsibilities

- Perform balance sheet reconciliations and monthly journal entries.
- Prepare financial statements and assist with analysis of statements against forecast.
- Review and post Accounts Payable, Accounts Receivable, and Fixed Assets transactions.
- Complete monthly bank and credit card reconciliations.
- Process bi-weekly payroll and payroll-related tasks.
- Assist with ERP system administration duties.
- Assist with treasury management and business insurance renewals.
- Support CFO with customer proposals and ensure compliance with Federal Acquisition Regulations.
- Ensure compliance with Generally Accepted Accounting Principles (GAAP) and company policies.
- Ensure adequate internal controls are in place and documented as needed.
- Assist with process documentation and documentation management.
- Ensure compliance with all federal and state filing requirements.
- Support annual financial reviews and audits from outside agencies.
- Assist with other accounting-related tasks as needed.
- Help ESOP Committee with events and education.
- Provide administrative support to the company and accounting department.



Qualifications

- Bachelor's Degree in Accounting required.
- A minimum of 5 years of solid progressive financial accounting experience is required.
- CPA Certification or commitment to obtaining a CPA Certification within the next five years is required.
- Strong understanding of GAAP.
- Proficient in Microsoft Office with advanced knowledge of Word and Excel required.
- Experience with ERP upgrades and updates preferred.
- Attention to detail with a high level of accuracy.
- Excellent analytical and problem-solving skills.
- Ability to handle multiple tasks and changing work requirements, with a sense of urgency, if needed.
- Approach tasks with professionalism, positivity, and discretion.
- Recognize confidential and sensitive information and maintain information as such.
- Ability to work independently and as part of a team.
- Excellent organizational and communication skills.
- Willingness to learn new skills and continue growth in the accounting field.
- Must be a US Citizen and have the ability to obtain a security clearance, if needed.

Caesar Creek Software works with various government agencies to perform cyber research into major operating system platforms, software security products, personal computers, cell phones, and networking equipment. We specialize in offensive information operations, reverse engineering, vulnerability analysis, and exploit development. We have a robust Internal Research and Development program that lets us do cool stuff on our own. If it has a processor, we love taking it apart to see what makes it tick. Our company motto: "We void warranties!"

LinkedIn: <https://linkedin.com/company/cc-sw>

Location: Miamisburg, Ohio

All qualified applicants will receive consideration for employment without regard to race, color, religion, sex, sexual orientation, gender identity, national origin, or disability. Caesar Creek Software is an Equal Opportunity/Affirmative Action employer.



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