



## Entry-Level Staff Accountant Onsite, Part-Time/Full-Time Position

Pay Range: \$55,000 - \$70,000. Commensurate with Experience.

Website: <https://cc-sw.com>

Benefits Start on Day 1 of Hire (applicable for all full-time employees and part-time employees who meet the minimum required weekly hours):

- 100% company-paid health, dental, vision, life, and disability insurance coverage.
- Four weeks Paid Time Off per year, increasing to five weeks after five years.
- 11 Paid Holidays per year.
- Flexible work hours.
- Casual working environment.
- State-of-the-art computer equipment.
- Full tuition reimbursement.
- Free membership to a nearby fitness facility.
- 15% annual company contribution to ESOP and/or 401(k) program.
- Free soda, juice, fresh fruits, popcorn and snacks!

### Responsibilities

- Assist with general ledger accounting tasks, including chart of account maintenance, journal entries, and account reconciliations.
- Perform Accounts Payable, Accounts Receivable, and Fixed Asset duties as needed.
- Assist with payroll and payroll-related tasks.
- Help with treasury management and business insurance renewals.
- Work with the CFO on customer proposals and ensuring compliance with Federal Acquisition Regulations.
- Assist the CFO with new state registrations and ensure compliance with existing registrations.
- Help ESOP Committee with events and education.
- Provide administrative support, as needed, to the company and the accounting department.



## Qualifications

- Bachelor's in Accounting or currently pursuing a Bachelor's degree, with a graduation date of June 2024 or sooner.
- 0-1 years' experience with general staff accounting work.
- Attention to detail with high level of accuracy.
- Proficient in Microsoft Office with advanced knowledge of Word and Excel.
- Ability to handle multiple tasks and changing work requirements, with a sense of urgency, if needed.
- Approach tasks with professionalism, positivity, and discretion.
- Recognize confidential and sensitive information and maintain such information as confidential.
- Proactive in problem-solving and helping others.
- Willingness to learn new skills and continue growth in the accounting field.
- Knowledge of Generally Accepted Accounting Principles.
- Excellent organizational and communication skills.
- Must have the ability to obtain a security clearance, if needed.

Caesar Creek Software works with various government agencies to perform cyber research into major operating system platforms, software security products, personal computers, cell phones, and networking equipment. We specialize in offensive information operations, reverse engineering, vulnerability analysis, and exploit development. We have a robust Internal Research and Development program that lets us do cool stuff on our own. If it has a processor, we love taking it apart to see what makes it tick. Our company motto: "We void warranties!"

Location: Miamisburg, OH

LinkedIn: <https://linkedin.com/company/cc-sw>